



**Loftus Parish**

Benefice of Loftus-in-Cleveland & Carlin How with Skinninggrove

**The Parish of Saint Helen  
Carlin How with Skinninggrove**

## **THE ANNUAL REPORT 2013**

### **THE PCC 2013 / 2014**

#### **Rector**

Revd. Adam Gaunt

#### **Churchwardens**

Malcolm White

Kath Marshall

*Also PCC Treasurer & Vice –Chair*

#### **Deanery Synod Representative**

Kath Marshall

#### **Members**

Margaret Wrigley

Vanessa Allanson

Eunice Fletcher

Jeanne Parncutt

*Also PCC Secretary & Child Protection Rep.*

#### **Electoral Roll Officer Eunice Fletcher**

Electoral Roll 2013 / 2014 NINETEEN (19)



The year 2013 has been another fantastic year for our Benefice!

Our worshipping life together has been maintained, it continues to be well supported, and our worship of Almighty God continues apace!

In 2013 our Benefice has once again been the setting for a number of very special events and services. In Holy Week St Leonard's Church hosted the Chrism Mass at which two Archbishops were present! Father John Sentamu the Lord Archbishop of York and Father David Hope the former Archbishop of York. In June St Leonard's hosted a special Parade Service to celebrate the 60<sup>th</sup> Anniversary of the Coronation of HM The Queen. In August St Helen's celebrated St Helen's Day with Patronal Evensong & Benediction, where our guest preacher was the former Bishop of Whitby, Bishop Gordon Bates. In November St Leonard's Day was kept with a Prayer Book High Mass, our guest preacher being Father Clay Roundtree, Vicar of Ingelby Barwick.

Ecumenical relations have remained positive. We have continued to work with the local Methodist community and with their minister the Rev Grace Seymour. Good relations have also continued to exist with the Roman Catholic Community, especially with the priest and people of SS Joseph and Cuthbert's Loftus.

The Benefice has also continued to enjoy good relations with the wider community and as a Benefice we now routinely work in partnership with the Town Council and with other Community Groups and Organisations.

November 2013 saw the launch of the Benefice Website [www.loftusparish.co.uk](http://www.loftusparish.co.uk) which is already proving itself to be a

useful asset in our mission and outreach into the virtual community.

During 2013 I have had the great pleasure of working with Father Keith Atherley who has become a real asset to us in the Benefice as our Honorary Assistant Priest; I look forward to working with him in the year ahead. I also wish to thank our Reader Jeanne Parncutt for her ministry among us.

I wish to take this opportunity to thank all who have served as Churchwardens, Parochial Church Councillors, Sacristans, Organists and Sidemen over the course of 2013; your help, encouragement and service to Church and community are very much appreciated.

I look forward to working with you all in the year ahead – and beyond.

The Reverend Adam Gaunt MA  
Rector of Loftus-in-Cleveland & Carlin How with Skinningrove



The PCC met 4 times excluding the AGM

- At the first meeting in January we looked at the Benefice statistics for 2012. We discussed the Bishop of Whitby situation, preparations for the Chrism Mass and the Electoral roll revision
- At the AGM Kath Marshall and Malcolm White were elected churchwardens and Margaret Wrigley, Eunice Fletcher, Jeanne Parncutt and Nessa Allanson were elected on to the PCC.

- At the meeting in April the various officers were elected:-

Secretary	Jeanne Parncutt
Vice chair	Kath Marshall
Treasurer	Kath Marshall
Electoral Roll	Eunice Fletcher
Child Protection Officer	Jeanne Parncutt
JSC	Nessa Allanson
BSC	Margaret Wrigley

- At the meeting in July we discussed arrangements for St Helen's Day and Mutual Resourcing in the Diocese.
- At the meeting in October we discussed St Helen's Day, Funeral Fees, dates for November – December and the Benefice Plan 2 years on.



There is nothing major to report about the financial statements for this year as they are pretty much the same as last year. The only difference is that we don't have the headache of the quota hanging over us and what we have promised to pay this year will be attainable.

Fundraising still needs to be undertaken to keep us afloat, as collections do not cover the promised giving or even pay to keep the church open. More ideas would be very well received regarding this matter.

Joint ventures seem to work well like the Safari Supper and the Christmas Dinner.

There are some minor repairs to address this year but nothing we can't achieve with a bit of careful housekeeping.



## Independent Examiner's Report to the PCC of St Helen's Carlin Howe

I report on the accounts of the church for the year ended 31 December 2013, which are set out above.

### **Respective responsibilities of the PCC and their Examiner:**

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year (under Section 144(2) Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 1993 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Allan Hargreaves

OMNIS Tax Consultancy  
52 High Street  
Loftus  
TS13 4HA

**St Helens Church****Statement of Financial Activities year ended 31 December 2013**

	Unrestricted		Restricted	Total 2013	Total 2012
	£	£	£	£	£
<b>Income</b>					
Donations:					
Gift aid		2,811.16	-	2,811.16	3,838.90
Income tax refund		1,081.59	-	1,081.59	1,016.00
Non gift aid		1,750.60	437.42	2,188.02	1,474.00
Regular collections		1,226.36	-	1,226.36	1,078.20
Gift days & donations		129.47	-	129.47	744.87
Fundraising		3,414.17	-	3,414.17	4,231.47
Fees		2,944.00	-	2,944.00	2,084.00
Investment income		9.89	-	9.89	15.09
Other income		23	-	23.00	150.76
lent boxes	23				
		13,390.24	437.42	13,827.66	14,633.72
		=====	=====	=====	=====
<b>Expenditure</b>					
Charitable expenditure:					
insurance		1062.48	-	1,062.48	-
Donations		122	325.17	447.17	216.25
Diocesan quota		5,486.00	-	5,486.00	7,108.83
Clergy expenses		520	-	520.00	455
Upkeep of church		2,882.18	-	2,882.18	2,174.78
Repairs to church		-	-	0.00	-
Upkeep to services		1,611.96	-	1,611.96	1,776.25
Upkeep of church yard		1047	-	1,047.00	942.5
Salaries and support costs		701	-	701.00	575.9
Trading expenditure		-	-	0.00	142.34
		13,432.62	325.17	13,757.79	13,391.85
		=====	=====	=====	=====
Governance		65.6	0	65.60	154.04
		=====	=====	=====	=====
Net surplus / (deficit)		-107.98	112.25	4.27	1,087.83
Reserves b/f		3,461.69	895	4,356.69	3,268.86
Reserves c/f		3,353.71	1,007.25	4,360.96	4,356.69
		=====	=====	=====	=====

**St Helens Church****Notes to the accounts.****1. Restricted reserves**

Organ fund	895.00
Collection Cancer Care	28.25
Collection Air ambulance	84.00
	=====
	1007.25
	=====

**2. Diocesan Quota**

At the 31 December 2013 there was £2,663 still outstanding which is not reflected in the above figures.

**St Helens Church**

**Balance sheet as at 31 December 2013**

	<u>2013</u>	<u>2012</u>
	<u>£</u>	<u>£</u>
Cash	-	-
Barclays	1,046.47	1,481.20
Nat West	1,578.11	1,149.00
CCLA	1,736.38	1,726.49
	<hr/>	<hr/>
	4,360.96	4,356.69
	=====	=====
	<u>2,013.00</u>	<u>2012</u>
Reserves b/f	4,356.69	3,268.86
Surplus / (deficiency) for the year	4.27	1,087.83
	<hr/>	<hr/>
	4,360.96	4,356.69
	=====	=====
Restricted reserve	1,007.25	895
Unrestricted	3,353.71	3,461.69
	<hr/>	<hr/>
	4,360.96	4,356.69
	=====	=====





<b>Budget 2014</b>	<b>Projected Expenditure</b>		<b>Projected Income</b>
Freewill Offering	50% unrestricted income or 3,500.00	Planned Giving	2,750
Church Maintenance	2,000	Sunday Collections	1,500
Churchyard Maintenance	1,100	Fundraising Activities	3,250
Insurance	1,100	Donations	150
Upkeep of Services	1,700	PCC Fees	2,000
<b>Total</b>	<b>9,400</b>		<b>7,850</b>
		<b>Deficit budget for 2014 of</b>	<b>-1,550</b>



**Loftus Parish**

Benefice of Loftus-in-Cleveland & Carlin How with Skinningrove

## **The Churchwarden's Fabric Report 2013**

Well, it has been another good year working with Father Adam and the rest of the clergy and staff. I feel as if we are trying to move forward on a very positive road. Although numbers in church aren't great the depth of worship is second to none.

The building is in really good repair although there are still some small jobs to address, but nothing major. Everything inside is in working order – the organ is tuned every year, the fire hydrants and fire blankets are serviced every year. The only thing that needs addressing is the carpets but this will be an expensive job. Do we commit to this or do we put it off yet again and when we do think about new flooring do we opt for carpets or do we go for something different?

One or two small jobs that might need doing before our next Quinquennial inspection are – some guttering needs to be replaced, the big west doors need smartening up and the main gates may need painting again.



The Deanery Synod has met four times since the last A.G.M .

Representatives from the Benefice have attended all the meetings.

Topics discussed have included: Generous giving, provision of food banks, the establishment and training of Registered Parish Assistants, the vacancy for a new Deanery Financial advisor and reports from Diocesan and General Synod.

During this year The Rural Dean, Graham Pacey has retired and Rev Rachael Harrison has been appointed in his place.

Jo Bowden from Wellspring has been appointed as an officer for children and youth work in the diocese.

In the absence of an incumbent Wilton Parish will be led by the lay reader as 'Focal Minister of the people.'

A new plurality has been formed of New Marske with Saltburn with another minister being housed at New Marske.

The reports from all these meetings have been given to the P.C.C. at their subsequent meetings.

The detailed reports are available if anyone wishes to have a copy to read.

Cynthia Sakelaropoulos, Keith Mellor and Kath Marshall