



THE ANNUAL REPORT 2013

THE PCC 2013 / 2014

Rector

The Revd. Adam Gaunt

Churchwardens

Cynthia Sakelaropoulos

Also PCC Secretary

Jeanne Parncutt

Also Child Protection officer

Deanery Synod Representatives

Cynthia Sakelaropoulos

Keith Mellor

Vice-Chair & Treasurer

Keith Mellor

Members

Helen Breckon

Myrtle Fishlock

Eileen Found

Jean Bainbridge

Marie Mellor

Loretta Best

Marjorie Veal

Joyce Partlett

Electoral Roll Officer Jeanne Parncutt

Electoral Roll 2013 / 2014 SEVENTY-TWO (72)



The year 2013 has been another fantastic year for our Benefice!

Our worshipping life together has been maintained, it continues to be well supported, and our worship of Almighty God continues apace!

In 2013 our Benefice has once again been the setting for a number of very special events and services. In Holy Week St Leonard's Church hosted the Chrism Mass at which two Archbishops were present! Father John Sentamu the Lord Archbishop of York and Father David Hope the former Archbishop of York. In June St Leonard's hosted a special Parade Service to celebrate the 60th Anniversary of the Coronation of HM The Queen. In August St Helen's celebrated St Helen's Day with Patronal Evensong & Benediction, where our guest preacher was the former Bishop of Whitby, Bishop Gordon Bates. In November St Leonard's Day was kept with a Prayer Book High Mass, our guest preacher being Father Clay Roundtree, Vicar of Ingelby Barwick.

Ecumenical relations have remained positive. We have continued to work with the local Methodist community and with their minister the Rev Grace Seymour. Good relations have also continued to exist with the Roman Catholic Community, especially with the priest and people of SS Joseph and Cuthbert's Loftus.

The Benefice has also continued to enjoy good relations with the wider community and as a Benefice we now routinely work in partnership with the Town Council and with other Community Groups and Organisations.

November 2013 saw the launch of the Benefice Website www.loftusparish.co.uk which is already proving itself to be a useful asset in our mission and outreach into the virtual community.

During 2013 I have had the great pleasure of working with Father Keith Atherley who has become a real asset to us in the Benefice as our Honorary Assistant Priest; I look forward to working with him in the year ahead. I also wish to thank our Reader Jeanne Parncutt for her ministry among us.

I wish to take this opportunity to thank all who have served as Churchwardens, Parochial Church Councillors, Sacristans, Organists and Sidemen over the course of 2013; your help, encouragement and service to Church and community are very much appreciated.

I look forward to working with you all in the year ahead – and beyond.

The Reverend Adam Gaunt MA
Rector of Loftus-in-Cleveland & Carlin How with Skinningrove



Loftus Parish PCC Secretary's Report 2013

Benefice of Loftus-in-Cleveland & Carlin How with Skinningrove

The PCC has had four meetings this year, all of which have taken place in the Town Hall, which we will continue use for our meetings.

As well as discussing fundraising and day-to-day matters of Parish life, the following topics were also discussed.

1. The situation regarding the Bishop of Whitby.
2. Annual Benefice Statistics.
3. The Benefice Magazine.
4. The arrangements for holding the Chrism Mass at Saint Leonard's.
5. The Church Clock.
6. Internal repainting.
7. The refurbishment of the red Altar Frontal.
8. The East Cleveland Walsingham Cell.
9. The Loftus Food Bank.
10. The problems in collecting some Funeral Fees.
11. The update of the Benefice Plan.
12. The Quinquennial Report on the building.
13. Arrangements for the 'Generous Giving' which replaced the old quota system
14. Gift Aid Small Donations scheme

We also enjoyed two parish outings in 2013 one to the Pantomime at Christmas and one to Durham to see the Lindisfarne Gospels.

Independent examiner's report to the trustees of St Leonard's Parish Church Loftus in Cleveland

I report on the accounts of the church for the year ended 31 December 2013, which are set out above.

Respective responsibilities of the PCC and their Examiner:

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year (under Section 144(2) Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 1993 Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Allan Hargreaves
OMNIS Tax Consultancy
37 Burnedge Lane
Grasscroft
Oldham
OL4 4DZ



Budget 2014	Projected Expenditure		Projected Income
Freewill Giving	14,000.00	Planned Giving	9,350.00
Church Maintenance	14,955.00	Service Collections	4,500.00
Heating/Lighting	3,500.00		
Church Mtce	3,700.00		
Stained Glass	1,000.00		
Red Altar Frontal	350.00		
Tower Pinnacles	6,000.00		
Rectory Mtce	405.00		
Insurance	2,127.00	Fundraising Activities	4,000.00
		Donations	300.00
Upkeep of Services	3,620.00	Tax Refund	3,085.00
Upkeep	2,900.00	PCC Fees	2,800.00
Rector's Expenses	720.00		
Church Magazines	1,705.00	Church Magazines	1,705.00
TOTAL	36,407.00	TOTAL	25,740.00
		Budget Deficit for 2014	-10,667.00



The Deanery Synod has met four times since the last A.G.M .

Representatives from the Benefice have attended all the meetings.

Topics discussed have included: Generous giving, provision of food banks, the establishment and training of Registered Parish Assistants, the vacancy for a new Deanery Financial advisor and reports from Diocesan and General Synod.

During this year The Rural Dean, Graham Pacey has retired and Rev Rachael Harrison has been appointed in his place.

Jo Bowden from Wellspring has been appointed as an officer for children and youth work in the diocese.

In the absence of an incumbent Wilton Parish will be led by the lay reader as 'Focal Minister of the people.'

A new plurality has been formed of New Marske with Saltburn with another minister being housed at New Marske.

The reports from all these meetings have been given to the P.C.C. at their subsequent meetings.

The detailed reports are available if anyone wishes to have a copy to read.

Cynthia Sakelaropoulos, Keith Mellor and Kath Marshall



St. Leonard's Parish Church, Loftus in Cleveland

Receipts and Payments Accounts year ended 31st December 2013

	Unrestricted	Designated	Restricted	Total 2013	2012
	£	£	£	£	£
Receipts:					
Gift Aid	7,698.54			7,698.54	9,346.40
Other Planned Giving	1,762.51			1,762.51	inc.
Cash Collections	4,496.83			4,496.83	6,230.24
Specific Giving			315.77	315.77	3,155.84
Assigned Fees			1,952.00	1,952.00	2,331.00
Gift Aid Tax Refund	2,000.99			2,000.99	1,703.67
Donations	498.84			498.84	534.80
Disbursements			4,134.59	4,134.59	7,331.83
Ugthorpe Trust	0.00			0.00	175.00
Insurance claim	0.00			0.00	1,750.00
Remembrance Book	140.00			140.00	72.00
100 Club	2,041.00			2,041.00	2,267.00
Other	1,221.30			1,221.30	16.00
Generated Funds:					
Magazine	1,003.10			1,003.10	1,760.99
Fund Raising	3,838.59			3,838.59	4,685.83
Wedding/Funeral Fees	2,730.00			2,730.00	3,089.00
Investment Income					
Bank Interest	9.96	57.97		67.93	190.30
Total Receipts:	27,441.66	57.97	6,402.36	33,901.99	44,639.90

Payments:

Church Activities

Sacristy/Ministry	1,900.62		1,900.62	1,960.17
Rector's Expenses	956.45		956.45	751.00
Diocesan Share	19,659.00		19,659.00	19,308.00
Assigned Fees		1,759.00	1,759.00	3,267.00
Specific Giving		85.01	85.01	1,200.74
Heating/Lighting	3,322.62		3,322.62	2,688.08
Rectory Expenses	405.49		405.49	790.86
Church repairs & Servicing	3,716.91		3,716.91	5,586.19
Fundraising	302.48		302.48	740.99
Photocopier/Stationery	491.65		491.65	610.29
Disbursements		3,769.70	3,769.70	6,451.14
Rector's Discretionary Fund	10.00		10.00	264.00
Cleaning/Flowers	159.00		159.00	4.65
Insurance	2,127.77		2,127.77	2,188.30
Christingle Collection			0.00	56.50
Hire of Town Hall	10.00		10.00	25.00
Parish Hospitality	200.00		200.00	0.00
Funeral Fees to Fr Keith Atherly	949.00		949.00	310.00
Transfer to Savings a/c 63949974	0.00		0.00	5,000.00
Transfer to Fabric a/c 63168476	0.00		0.00	1,822.00
Deanery Synod Subscription	20.00		20.00	0.00
Charitable Giving	30.55		30.55	0.00
Other	100.00		100.00	0.00
Decorating	3200.00		3200.00	0.00

Cost of Fundraising

Magazine Printing	1,705.00		1,705.00	1,705.00
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Designated Funds

Total Payments:	39,266.54	0.00	5,613.71	44,880.25	54,157.88
Net Receipts (Payments)	-11,824.88	57.97	788.65	-10,978.26	-9,517.98

Transfers between Funds

From designated to general 878.58 -878.58

Net after Transfers -10,946.30 -820.61 788.65 -10,978.26

Balances brought forward 1st January 2013 27,213.34 15,675.87 2,779.29 45,668.50 **2012** 55,186.48

Balances carried forward 31st December 2013 16,267.04 14,855.26 3,567.94 34,690.24 45,668.50

Represented by

PCC Current account 13546128 adjusted for outstanding cheques

-385.80 3,567.94

100 Club account 20566853

808.08

Barclays Saver account 63949974

15,844.76

Barclays Saver account 63168476 (Fabric a/c) Designated

14,855.26

16,267.04 14,855.26 3,567.94

Total Assets:

34,690.24 45,668.50



Firstly, I give my grateful thanks to Mrs. Joyce Partlett, who so ably carried out my duties whilst I was on my extended holiday.

All Assigned Fees and invoices have been paid and the Parish Share for the year paid in full.

Expenses continue to exceed income and over the year it was necessary to withdraw £6,628.50 from the PCC Savings Account to pay for the church insurance, some church maintenance, parish share and to maintain a prudent balance in the PCC Current Account.

£878.58 was drawn from the Designated Fabric Account to pay invoices.

We must carefully monitor all expense and strive to increase income.

As most people know over the years we have had a successful stewardship scheme which means that we can claim back the tax from the government that you have already paid. I would like to thank all those who take the time and trouble to support the church in this way. Can I ask that you send back your signed declarations that are in the new boxes of envelopes so that we can keep our records up to date.

During the last year the Revenue introduced an additional section to our claim. As well as claiming the tax back on the gifted amounts we are now able to claim the tax amount back on non-gifted aided money that is put on the plate e.g. at weddings, baptisms and funerals. In this last year this has meant that we have received an additional £1,000.

The PCC account balances at the year end were as follows:-

PCC Current Account	£3,252.14
100 Club Account	£808.08
PCC Savings Account	£15,844.76
PCC Designated Fabric Account	£14,855.26



The Churchwardens give thanks and a few words of praise to everyone involved in the support of, and the running of the church over the past twelve months. The church looks beautiful, the flowers always superb, the church services well received and enjoyed. Fundraising activities were once again very successful and reflected the effort put into them. Special thanks to Fr Adam for his dedication, and organising skills which greatly eases the tasks we do.

The Archdeacon made his visitation early in the year and complimented us on the good state and look of the building.

Over the year:-

The black gates in the choir screen have been painted.

The interior of the church has been painted.

The floor tiles have had a few more coats of polish but need more.

The gutters and down pipes have been cleaned and the top of the tower has been inspected and flashing and tiles have been replaced. The small 'tree' has been removed from the North Nave gutter.

The radiators and the floor grids near the altar have been painted so that they match the gates.

Chubb have been to service the fire extinguishers.

Clock. We have been in touch, once again, with the Cumbria Clock Company and they informed us that the new regulatory device has gone into production and that we should hear from them within two weeks. They also said that the 10 year guarantee will start once the clock is running correctly.

Eagle. This has landed and looks marvellous.

The red frontal has been taken away for refurbishment and should be back with us before too long.

The soak away drains need cleaning out in the future.

The Quinquennial was carried out and hi-lighted works that we will have to tackle in the near future or within the next 5 years – pinnacles, stained glass window, stonework, lightning conductor, bells e.g. some of these are already in hand but will not be completed until 2014.